



## Weddings at the exclusive Intundla Bush Spa

The wedding package at Intundla Bush Spa is ideal for small intimate functions. We can accommodate maximum 50 guests for the wedding ceremony and 16 guests sharing in our en-suite luxury chalets. Should the entire Bush previous night wish to be utilized for the wedding Party for a weekend wedding the same rates will be extended to you. The Spa area can be utilized to prepare for the function at an additional cost of R5000 so as to close this area off for guests for the day. Should you require Spa treatments for yourself or your guests, this will be deducted from the 'rental' fee. The Spa area will be closed off for the following morning until 10h00 for the newlyweds to enjoy a Jacuzzi, steam room or outside shower together. Should treatments be requested the following morning it will be an additional charge.

Your ceremony can be held in the Bush Lapa or on the Beach area next to the pool. Should the weather not permit or should this be your option for a marquee in the bush veld, it will be provided for an additional cost. A breakage deposit of R2000 will be charged. On completion of your function the breakages will be presented to you on final billing and this will be added onto your account. The remainder after the deduction will be paid back to you after the final accounts have been settled.

## RATES

### **2011: Prices are applicable for duration 2011**

R12,000.00 All inclusive venue hire

R13,600.00 Accommodation B&B for 16 guests sharing (R850.00 pp sharing)

### **2012: Prices applicable for duration 2012**

R13,200.00 All inclusive venue hire

R14,960.00 Accommodation B&B for 16 guests sharing (R935.00 pp sharing)

### **2013: Prices applicable for duration 2013**

R14,520.00 All inclusive venue hire

R16,480.00 Accommodation B&B for 16 guests sharing (1,030.00 pp sharing)

## WINTER WEDDING SPECIAL 2011

Venue Fee: R8 000

Accommodation: R570 pp B&B sharing

**(All 8 rooms required for booking)**

## PACKAGE INCLUDES

- Hire of the entire venue exclusively for the time agreed
- Accommodation for guests: 8 Rooms, 16 guests all sharing (At the special wedding package rate) with breakfast the following morning for all guests sleeping over
- Administration Costs
- Assistance in co-ordination, planning and execution of function
- Full table set-up, including crockery, cutlery, linen napkins and glassware
- Silver-plated ice buckets
- Suite to prepare which will also be utilized as the Honeymoon suite for the night
- Standard furniture and equipment. Please ensure, in advance of your function, that the equipment requested is satisfactory
- Barmen & waiters that are to be brought in until 22h00 (after dinner is served) thereafter standard staff apply
- Square tables which seat 8 people at a time. (1.4 x 1.4)
- The venue exclusively until 01h00 (thereafter an overtime fee is required for the staff)
- Pimm's welcome cocktail during Summer & sherry during Winter

## PACKAGE EXCLUDES

- Wedding Menu. Choices available on request
- Table cloths
- Floral arrangements, transport and displays
- Candles
- Music/ Entertainment
- Napkin holders/ Serviette rings
- Table plans, numbers or name cards
- Reverend or Minister
- Photographer
- Any additional décor or Linen not stipulated in the Wedding Package such as chair covers, etc.
- Hiring of specialized equipment or linen

## ADDITIONAL ACCOMMODATION

Should the Lodge be required for the evening before the wedding (for a weekend wedding) the same rates will be extended to you with the additional of Dinner. This rate needs to be added onto your invoice at R1045 pp sharing DBB.

## MENU SELECTION

A choice of menus is available subject to quality and/ or supplier and seasonal availability.

Customized menus are available should a client require a particular theme. A surcharge will be applicable.

Prices quoted include VAT.

Should you have a suggestion of a specific dish you would like us to make, please feel free to suggest it as we take pride in being flexible for the Bridal couple. We believe in providing the quality that reflects Intundla's standards and will not take on something which surpasses our means.

Should an outside caterer be used for **specialized dietary requirements** such as **Kosher or Halaal, a surcharge per person will apply.**

**Please Note:** The menu price provided on quoting is an estimate and a provisional price. This will be confirmed 14 days prior to your wedding date.

## CHILDREN

We welcome children on wedding days as the lodge is exclusive. The rooms are not made for children however, and are able to setup a children's area in the Spa for their accommodation for the evening. Children below 12

pay 50%. Children below 6 needs to stay with their parents. We have a camping cot, carry cot and high chair available to rent should the need arise. Please book this in advance to ensure availability.  
Babysitters are available on request at a per hour fee, per sitter  
The board room can be used as a separate area for the kiddies to eat and watch DVD's.

## CO-ORDINATION SERVICE S

The service of our management team is available, **by appointment only**, to clients throughout the planning stages of their wedding. We allow site visits strictly at the following times;

Monday – Friday        08h00 – 17h00  
Saturday                09h00 – 12h00

We do not allow site visits in the afternoon on wedding days as this is a private function with exclusivity. We also do not allow site visits on Sundays due to it being a breakdown day.

Coordination services are supplied at no extra cost to our clients and covers ongoing consultation, assistance with the selection of suitable suppliers and the final execution of the event.

Kindly note that clients are free to make their own choices outside of our supplier database.

## DÉCOR OPTIONS FOR BRIDAL PARTY

There are some on site décor solutions available for the Bridal party to choose from. These are available on request and include a setup fee and VAT. When on site ask your coordinator for a pricelist as well as popular options. Also visit our website for more pictures of the items available. Please note that should any items be damaged the client will be liable to pay for the damaged item.

## BAR SERVICE S

We require a brief regarding billing instructions i.e. cash bar, main account, etc.

A full bar includes the supply of a range of imported beers and spirits

A Local bar includes the supply of local brands only.

Cocktails are only served on client's request and for a function will be served in jugs and not individual cocktails. These need to be preordered.

Expenses charged to the main account may be limited according to instructions received from the client. For control purposes, reconciliations will be undertaken during the function.

**No wines or food may be brought onto the premises for consumption without the prior consent of Intundla Game Lodge & Bush Spa management. A corkage fee per opened bottle of wine, sherry and champagne will apply. We do not under ANY circumstance permit hardtack or other alcoholic beverages to be brought onto the premises.**

Bar prices are subject to change and are available on request.

Intundla Game Lodge & Bush Spa reserves the right to close the bar at any time should there be any irregularities on the guests' behalf.

## SET-UP AND CUT-OFF TIMES

**Overtime will be charged for the venue after 01h00 am, per hour. This will apply should the guests be continuing with their function or if they are sitting in the bar having a drink, as the staff are being paid for their overtime.**

Set up on the day before cannot always be guaranteed especially when a venue is utilized the night prior to the wedding. This needs to be requested in writing in advance and can only be confirmed within the same week as your function.

All equipment and décor must be removed by 08h00 the next day as we have no storage space available. Items not collected may be moved and we do not accept responsibility for any damage or loss.

## PARKING / TRANSPORT

Secure parking is available for vehicles on the property. An open Landrover, Game drive vehicle, is available as a Wedding Car – **however the Bridal couple should make provision for alternative transport should the weather not permit the use of this open vehicle or should this vehicle not be adequate.**

Should the Landrover be utilized as a vehicle to take the bridal party into the bush areas for photographs, a surcharge will apply.

## BOOKINGS

We suggest you view our facilities and meet our Coordinator before you pay your deposit. For an appointment, contact the Event Coordinator or Front Office Manager for more information.

**To confirm your booking a non-refundable deposit of 50% is to be paid** into Intundla Game Lodge & Bush Spa's account. In the event that a payment plan is the choice of the Bridal Party, the R5,000.00 deposit is the confirmation deposit made in good faith and with the signed contract is seen as confirmation. Should this be the case the Bridal Party is given 6 months to pay the full 50% deposit. The final amount must be paid 14 days prior to the function date. **This needs to be requested in writing.**

In the event that you do not pay your deposit within the time stipulated, we will cancel your booking without further notice or liability to you.

A site-inspection can be arranged for you and your partner at Intundla Game Lodge & Bush Spa to meet with our qualified team.

## APPOINTMENT REQUIREMENTS

- **14 days prior:**
  - Final Payment & Final numbers
  - Final Checklist of wedding day & guest numbers should be provided
  - Final Confirmation of menu and liquor
  - Clients to return seating plan

**Note:** To ensure the professional execution of your wedding function this is the latest we will accept any changes or confirmations. No final arrangements, changes or additional requirements will be accepted after this deadline.

- **3 days prior:**
  - Delivery of additional items including wines /champagnes or room drops
  - Alphabetical guest list for gate entry, printed table plan,

## CANCELLATIONS

Should a client need to cancel a reservation subsequent to the venue hire or deposit being paid , a refund at management's discretion will be made not applicable to the 50% deposit. This will only be made should we be able to re-sell the venue for a similar function on the date for which the function was booked.

- 3 months prior - No Refund
- 6 months prior - 50% handling fee
- 9 months prior - 10% handling fee

In the event of non-payment of the venue hire fees within the time specified, Intundla Game Lodge & Bush Spa shall be entitled to cancel a provisional booking without further notice or liability to you.

In the event of any other fees not paid within the time specified, Intundla Game Lodge & Bush Spa shall be entitled to cancel a booking after notifying you.

Money is **non-refundable** once paid by the client within the stipulated period.

Intundla Game Lodge & Bush Spa reserves the right to cancel any booking forthwith and without liability on its part in the event of any damage to, or destruction of the venue by fire, shortage of labour, strikes, industrial unrest, or any other cause beyond the control of Intundla Game Lodge & Bush Spa, which shall prevent it from performing its obligations. In this circumstance, every effort will be made to find an alternative venue.

Intundla Game Lodge & Bush Spa reserves the right to cancel any booking without liability on its part should the any irregularities be found on the part of the client whereby Intundla's terms and conditions are not adhered to, or whereby any financial arrangements are not honoured in terms of agreements between Intundla Game Lodge & Bush Spa and the client. Clients must confirm all cancellations in writing.

## RISK/LOSS/DAMAGE

No paper confetti is allowed at Intundla Game Lodge & Bush Spa. You are welcome to use fresh flower petals or potpourri. If paper confetti was used regardless of the agreement, the client will be charged per hour for casual cleaning staff.

**Intundla Game Lodge & Bush Spa will not be held liable for any damage caused during the transportation of any Property, including but not limited to, candles, flowers, vases or cakes.**

**Intundla Game Lodge & Bush Spa shall not be held liable for interruptions of services (water, electricity, sanitary services)**

Whilst every precaution will be taken to ensure the safeguarding of your belongings, **Intundla will not be liable for loss or damage to any property** (décor, flowers, wedding gifts, valuables, etc.), **before, during and after the function.**

We recommend that **all personal and valuable property be removed directly after the function.**

Should the Intundla buildings, surrounding gardens, décor or any equipment be damaged during the set-up duration or break down of the function, the client shall be held responsible and will be billed accordingly.

Intundla Game Lodge & Bush Spa, its employees or any person employed at any function will not be held liable to any loss, injury to persons, due to negligence or any other cause whatsoever.

Décor and props must be removed the following day by no later than 08h00 am

